

**REQUEST FOR PROPOSAL**  
**For**  
**Procurement of Tablets for NFDB**

Tender Notification No.:

NFDB/Tech-4/13/FMPIS/2019-2020

Issued By:

NFDB, Hyderabad

# Table of Contents



1.	Abbreviations and Acronyms.....	4
2.	Bid Schedule and Address.....	5
3.	Introduction.....	6
3.1	Overview .....	6
3.2	Bid Invitation .....	6
3.3	Minimum Technical specifications of the Tablet .....	6
4.	Scope of Work.....	7
4.1	Scope of services from the Vendor .....	7
4.2	Regulation, Licensing and Domain.....	7
4.3	Post Installation Maintenance and Support.....	7
4.4	Hardware/Software Updates and Maintenance.....	8
4.5	Service Level Agreements .....	8
4.6	Implementation Service .....	9
4.7	Acceptance Tests .....	9
5.	Pre-Qualification Criteria .....	10
6.	Instruction to Bidders .....	12
6.1	Purpose of Bid Document.....	12
6.2	Term of Contract .....	12
6.3	Amendment of Bid Document.....	12
6.4	Language of Bids .....	12
6.5	Bid Submission Format .....	12
6.6	Documents Comprising of Bids.....	12
6.7	Submission of Bids.....	13
6.8	Modifications/ Withdrawals of Bids .....	13
6.9	Evaluation Criteria and Scoring.....	13
6.10	Opening of Technical Bid .....	14
6.11	Evaluation of Technical Bid.....	14
6.12	Opening of Commercial Bid .....	14
6.13	Evaluation of Commercial Bid and Selection Method .....	15
6.14	Notifications of Award and Signing of Contract.....	15
6.15	Failure to agree with the Terms & Conditions of the Bid Document/Contract .....	16
6.16	Terms and Conditions of the Tender .....	16
7.	Annexure I: Formats for Pre-Qualification Bids .....	17

7.1	Pre-Qualification Letter Format .....	17
7.2	Check-list for the documents to be included in the Pre-Qualification Folder .....	19
7.3	Bidders overall turnover, net-worth and profit over last 3 FY.....	19
7.4	Details of similar work undertaken.....	20
7.5	Self-Declaration: No Blacklisting.....	21
7.6	Self-Declaration regarding not be insolvent, in receivership or bankrupt.....	22
7.7	MAF from OEMs (if applicable) .....	23
8.	Annexure II: Formats for Technical Bids.....	24
8.1	General Instructions on preparation of the Technical Proposal.....	24
8.2	Technical Bill of Material (To Be Provided by the Bidder).....	24
9.	Annexure III: Formats for Commercial Bids.....	26
9.1	Commercial Bid Declaration.....	26
9.2	Commercial Bid Format & Instructions.....	27
10.	Annexure VI: Non-Disclosure Agreement.....	28

## 1. Abbreviations and Acronyms

The following abbreviations and acronyms defined in this RFP are as under:

Terms	Meaning
RFP	Request for proposal
BEC	Bid Evaluation Committee
BG	Guarantee
BOM	Bill Of Material
CA	Contract Agreement
CMMI	Capability Maturity Model Integration
COTS	Commercial Off The Shelf Product
FMS	Facilities Management Service (Provider)
TAT	Turn Around Time
FY	Financial Year
IA	Implementation Agency
IT	Information Technology

## 2. Bid Schedule and Address

S. No.	Description	Detailed Information
1	Name of the project	Request for Proposal for Procurement of 100 tablets for Fish Market & Price Information System.
2	Tender Reference Number	NFDB/Tech-4/13/FMPIS/2019-2020
3	Date of release of RFP	01/10/2019 10:00 am
4	Website for Pre-Bid queries	<a href="http://nfdb.gov.in">nfdb.gov.in</a>
5	Start date and time for Bidder's	01/10/2019 15:00.
6	Last date of clarification on bid queries.	30/10/2019 10:00.
7	Last date and time for bid submission	31/10/2019 15:00.
8	Address/website of bid submission (through BOX mode)	<a href="http://nfdb.gov.in">nfdb.gov.in</a>
9	Date and Time of Technical bid opening	04/11/2019 11:00.
10	Date and Time of Commercial bid opening	06/11/2019 11:00.
11	Name and Address for Communication	NFDB, Fish Building, Near Pillar no 235, PVNR Expressway, SVP NPA Post, Rajendranagar, Hyderabad, Telangana-52
12	Bid related queries	Email: <a href="mailto:info.nfdb@nic.in">info.nfdb@nic.in</a>

**Note:** Bids will be opened online and time of opening shall be visible on the website.

### 3. Introduction

#### 3.1 Overview

This The proposed scheme is expected to provide inputs on market conduct and performance at the production, distribution and consumption centres across the state. The scheme is expected to provide an idea on the constituents of the supply chain specific to species/ regions and would enable in identifying commodities specific supply chain, which will lead to an efficient marketing system, that is expected to provide the fishers in finding the best target market, marketers in determining arrivals/ disposal and consumers in making rational decision.

This procurement for 100 tablets for Fish Market & Price Information System involves open bidding, release of RFP/tender, vendor evaluation based on technical and commercial proposals and vendor selection.

#### 3.2 Bid Invitation

NFDB invites the bidders to submit their technical proposals and financial offers for the project Procurement of 100 tablets for Fish Market & Price Information System, in accordance with conditions and manner prescribed in this Bid Document.

#### 3.3 Minimum Technical specifications of the Tablet

Minimum Technical Specifications of the Tablet		
S. No.	Features	Specifications
1	Processor	Not less than 1.3 GHz quad-core
2	RAM	At least 1.5 GB
3	Internal Storage	16 GB
4	Expandable Storage	Minimum by 32 GB
5	Operating System	Android 9.0 or above
6	Connectivity	Bluetooth V4 WiFi IEE 802.11b/g/n USB 2.0 or higher Integrated or SIM supported 4G, GSM, GPS Voice calling Supported by USB OTG
7	Camera	Rear Camera with 5 megapixel
8	Display Type	Screen size minimum 7 inches Resolution of Min 1024*600 pixels
9	Battery capacity	Min 4000 mAh
10	Weights	Max 450 gms
11	Sensors	With Ambient light sensor and Accelerometer
12	Accessories	Ear phone, Flip Cover Battery charger USB cable, OTG Cable User Manual and documentations

## 4. Scope of Work

### 4.1 Scope of services from the Vendor

- 1. Implementation Planning:** The vendor shall provide a detailed implementation plan in accordance with NFDB's requirements.
- 2. Supply of Tablets:** The vendor is expected to deliver the Tablets as per the specifications and timelines mentioned in this RFP. The vendor must have a PAN India presence for supply of Tablets from different locations.
- 3. Implementation:** As per the implementation plan the vendor shall deliver and commission the Tablets. The bidder shall provide user documentation, system administration manuals, training material, operation manuals and procedures.
- 4. Support and Services:** As a part of this contract the vendor should provide maintenance and support for all the hardware and software provided for a period of **1 years**.
- 5. Updates and Upgrades:** The bidder shall assure that the Tablets are performing as per the standards mentioned in the operations manual of the Tablet. The bidder shall provide prior information on the patches being released for the core systems. Any updates/upgrades on standards/regulations to be managed by the vendor firm and ensure that it should not affect the working of NFDB's applications that are installed in the Tablet.
- 6. The Earnest Money Deposit (EMD)** is Rs.25000/- (Rupees Twenty Five Thousand only) to be submitted in the form of Demand Draft drawn in favor of NFDB/, Hyderabad from any Nationalized Bank and should be sent by speed post so as to reach before 15:00 hrs on due date at the above mention address. **EMD & Performance Guarantee:** The bidders has to provide EMD of Rs.25,000/- in form of DD and send along with the Tender Documents. The EMD amount already paid will be adjusted towards performance security and the vendor has to furnish the performance security (in the form of bank guarantee) balance amount within three days of receipt of the purchase/supply order. No interest shall be payable on EMD. The successful bidder has to provide performance guarantee @ 10% of Tender Value.
- 7. Warranty and maintenance:** The bidder shall provide comprehensive onsite warranty of one year for Tablets as per OEM warranty. The period of comprehensive on-site warranty will start from the date of installation of items but not later than 30 days from the date of supply of items to the National Fisheries Development Board, Telangana, Hyderabad. The bidders shall furnish and undertaking from OEM of the concerned product that they shall supply spares for the quoted product for the two years after warranty period is over.

### 4.2 Regulation, Licensing and Domain

The service provider shall arrange for all the necessary legal, regulatory and licensing clearances. Also, the legal rights need to be transferred to NFDB for the trouble free/hassle free operations of the Devices

### 4.3 Post Installation Maintenance and Support

Maintenance service shall cover services, repairs and replacements necessary to keep the equipment in good working order on reasonable use of the equipment during the Contract period. Preventive maintenance, wherever required, should be carried out to keep the equipment in good working condition.

#### **4.4 Hardware/Software Updates and Maintenance**

- Any required version/Software /Hardware update, upgrades; patch management etc. shall be supported by the vendor for the entire contract period at no extra cost to NFDB.
- Vendor should carry out preventive and corrective maintenance activities to ensure that all hardware performs without defect or interruption for ensuring availability of systems
- During the warranty period if any Tablet fails because of any defect in the part/model, shall be replaced with a new part or model at no extra cost to NFDB.

#### **4.5 Service Level Agreements**

The Bidders will ensure meeting of SLA parameters and will enter into an agreement with NFDB. The SLA will be shared post the vendor selection process.



#### **4.6 Implementation Service**

- All the road permits and way bills required for transportation and delivery of all the Tablets shall be arranged by the Bidder.
- The vendor will be required to get acceptance certificate in original duly signed and stamped from the concerned officer of the NFDB where these Tablets are delivered, installed and commissioned. Payments to the vendor will be made based on these acceptance certificates.

#### **4.7 Acceptance Tests**

- The bidder shall conduct Power On Self-Test (POST) at the site where Tablets are delivered in front of NFDB officials or NFDB's nominated persons.
- The vendor shall conduct Application Installation and submit the Installation Report along with Final Acceptance Report after complete implementation of systems.
- NFDB shall take over the Tablets on successful completion of the above tests.

## 5. Pre-Qualification Criteria

S. No.	Bidder Eligibility Criteria-Tablet Procurement	Supporting Documents Required
1	Financial and Other Information to be met by the Bidder	
1.01	The Bidder should be a public / private limited company registered in India.	Certificate of Incorporation
1.02	The Bidder should have been in existence for a minimum period of 3 years in India.	
1.03	The Bidder should have a minimum turnover of INR 10 crore per annum in last two financial years	
1.04	The Bidder should have made a net profit in last three financial years	1. Audited Financial statements for the applicable financial years 2. Published Balance Sheet
1.05	The Bidder should never have been Blacklisted by any Government/PSU/RBI/Reputed Listed Company for corrupt or fraudulent practices or non-delivery, non-performance in the last 3 years.	Self-Declaration letter by Bidder authorized signatory duly authorized by the Board
1.06	Bidder should not have any litigation against the NFDB any litigation against any other organizations which may materially impact the bidders' responsibility to implement the scope of this RFP	Self-Declaration letter by Bidder authorized signatory duly authorized by the Board
1.07	The bidder should hold State wise GST, Service tax Certificate, PAN Card and should be registered with the appropriate authorities for all applicable statutory taxes/duties.	Attested copy of the State wise GST, Service tax certificate, Attested copy of PAN Card and give the details of PAN number, Sales Registration number, on the Bidder's Letterhead signed by the authorized signatory.
1.08	The Bidder must have office(s) in India.  The bidder must provide PAN India support/service.	Self-Declaration by authorized signatory along with the details about the center.
		Details to include;
		a) Team Details: Number of industry experts, their experience,

S. No.	Bidder Eligibility Criteria-Tablet Procurement	Supporting Documents Required
		b) Activity Details: Area of focus, the disciplines it covers (businesses, technology), functions it supports, academic work it undertakes c) Location details and number of years it has been in existence. d) Provide distribution details; contact details; Phone and Email of the person heading the Development Center
1.09	The Bidder must have proven record of having supplied at least 500 or Above Tablets to a in a single supply order in any of the last 3 financial years in India.	Relevant Credential Letters from client. OR Purchase Order with Organizations Confirmation of having executed the PO to satisfaction. OR Email from the clients' official mail id from senior authorized personnel (along with the contact details of the authorized signatory). OR Purchase Order with Organizations Confirmation of having executed the PO to satisfaction. OR Email from the clients' official mail id from senior authorized personnel (along with the contact details of the authorized signatory).
1.10	The Bidder must be a reputed and experienced company operating in the field of manufacturing of Tablet Computers India for at least 3 years as of date of this RFP.	Memorandum & Articles of Association should be attached, and Purchase orders confirming year and Area of activity/Supporting Documents

## **6. Instruction to Bidders**

### **6.1 Purpose of Bid Document**

The purpose of this tender is to seek a service provider for Supply, Installation, Configuration and Maintenance of Tablets for NFDB. This document provides information to enable the bidders to understand the broad requirements to submit their 'Bids'. The detailed scope of work is provided in Section 3 of this tender document.

### **6.2 Term of Contract**

Duration of the project is 1 years from the date of delivery..

### **6.3 Amendment of Bid Document**

At any time prior to the deadline for submission of bids, the Department, may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bid Document by an amendment. All the amendments made in the document would be informed to all the participating agencies through mail.

The bidders are advised to visit the website on regular basis for checking necessary updates. The Department also reserves the rights to amend the dates mentioned in this Bid Document for bid process. It will be assumed that the amendments have been taken into account by the Bidder in its bid.

In order to afford prospective Bidders reasonable time in which to take the amendment into account in preparing their bids, the Department may, at its discretion, extend the last date for the receipt of Bids.

### **6.4 Language of Bids**

The Bid Language is English and therefore bidding and other relevant documents, including advertisements, shall be prepared in English. Where more than one language is used, the English version shall prevail.

### **6.5 Bid Submission Format**

The entire proposal shall be strictly as per the format specified in this Bid Document. Bids with deviation from this format shall be rejected. Details of the format can be found in Annexure of this document.

### **6.6 Documents Comprising of Bids**

Bidders shall furnish the required information on their Pre-Qualification, technical and financial proposals in specified formats only. Any deviations in format may make the tender liable for rejection. Disclosure of Commercial information of the bid in Pre-Qualification or Technical Envelope shall be sufficient grounds for rejection of the bid.

## 6.7 Submission of Bids

- Complete bidding process will be box system in Single Stage two envelope system. The bidders have to submit bids in one envelope containing both price proposal and technical proposal.
- Bidding documents can be seen, downloaded from the website and to submitted in physical format. The deadline for submission of bid will be specified in the website.
- All the Technical and Commercial bids will be opened on the said date. The Details pertaining to time and date will be specified in the e-procurement website.
- Bidder should physically submit the information & scanned copies in PDF format in Pre-Qualification Format as mentioned in the Bid Document.
- Time and date of opening of financial bids will be informed by email/Phone to all the bidder.
- NFDB holds the right to accept or reject any or all the tenders on the basis of any given reason which might be intimated to the Bidders.

## 6.8 Modifications/ Withdrawals of Bids

- The Bidder may modify or withdraw its bid after submission, prior to the deadline-date and time prescribed for bid submission. In case, the bidder submits multiple options of specifications for the products, option with higher / better specifications shall be treated as final offer by the bidder for the rate quoted by the bidder in the commercial bid.
- The Bidder's modifications shall be prepared, digitally signed, marked, and then submit as per the process specified above.
- A Bidder wishing to withdraw its bid shall notify NFDB by e-mail prior to the deadline prescribed for bid submission. A withdrawal notice may also be sent by electronic means such as e-mail, but it must be followed by a signed confirmation copy, postmarked no later than the deadline for submission of bids. The notice of withdrawal shall
  - a. Be addressed to NFDB at the address named in the Bid Data Sheet, and
  - b. Bear the Contract Name, the <Title> and < Tender No.>, and the words "Bid Withdrawal Notice." Bid withdrawal notices received after the bid submission deadline will be ignored, and the submitted bid will be deemed to be a validly submitted bid.
- No bid may be withdrawn in the interval between the bid submission deadline and the expiration of the bid validity period specified in the BDS.

## 6.9 Evaluation Criteria and Scoring

- The bidder must possess the technical know-how and the financial wherewithal that would be required to successfully provide the services sought by NFDB, for the entire period of the contract. The bidder's bid must be complete in all respects, conform to all the requirements, terms and conditions and specifications as stipulated in the bid document.

- NFDB shall appoint a Bidder's Evaluation Committee (BEC) to scrutinize and evaluate the technical and commercial bids received. The BEC will examine the Bids to determine whether they are complete, responsive and whether the Bid format conforms to the Bid Document requirements. NFDB may waive any informality or nonconformity in a Bid which does not constitute a material deviation according to NFDB.
- There should be no mention of bid prices in any part of the Bid other than the Commercial Bids.

### **6.10 Opening of Technical Bid**

- NFDB shall open the Technical Proposals in public, in the presence of Bidders' designated representatives and anyone who chooses to attend, at the address, and at the date and time specified.
- All the bids shall be opened one at a time, reading out: the name of the Bidder and whether there is a modification and any other details as NFDB may consider appropriate. No proposal shall be rejected at the proposal opening except for late bids.
- NFDB shall prepare a record of the proposal opening that shall include all the details of the Bid and the Bidder as well. The Bidders' representatives who are present shall be requested to sign the attendance sheet. A copy of the record shall be distributed to all Bidders.

### **6.11 Evaluation of Technical Bid**

- The Technical Bids of only those Bidders, who qualify in the Pre-Qualification stage, shall be considered and will be evaluated as per the evaluation criteria in this clause. The Bid Evaluation Committee may invite each Bidder to make a presentation as part of the technical evaluation.
- Bidders need to clarify ambiguities and uncertainties arising out of the evaluation of the Bid documents (to be stated precisely as it should be in NFDB's interest).
- Only those Bids which have a minimum score of 70% of total marks in technical evaluation will be considered for opening of their Commercial Bid. However, Commissioned NFDB reserves the right to lower the minimum required marks if none of the Bidders achieves 70% of the total marks. Only the Bids qualifying the technical evaluation will be considered for commercial evaluation.
- Technical evaluation of the bids would be carried out on 2 broad parameters as given below:
  - a. Device Capabilities
  - b. Capability of the bidder to execute similar projects
- Evaluation shall be done based on the information provided in the technical proposal (& subsequent clarification, if any) and **Clarifications / Answers given by the bidders to the queries raised by NFDB if any.**

### **6.12 Opening of Commercial Bid**

- The Commercial bids shall not be opened by NFDB until the evaluation of the Technical Proposals has been completed.

- NFDB will open the Commercial Bids of only Technically Qualified Bidders, at the time and date, as decided and communicated by NFDB.
- Commercial Bids from bidders who have failed to qualify in evaluation of the technical proposal will not be opened.
- Only the bid with highest ranking will be opened and shall be considered further.
- Bids shall be opened, reading out: the name of the Bidder and whether there is a modification; and the Bid Price in the Financial Proposal.
- NFDB shall prepare a record of the bid opening that shall include, at a minimum: the name of the Bidder and whether there is a withdrawal, substitution, or modification; the Bid Price, and any other details as NFDB may consider appropriate. The Bidders' representatives who are present shall be requested to sign the attendance sheet. A copy of the record shall be distributed to all Bidders.
- The Commercial Bids will be evaluated by NFDB for completeness and accuracy.
- The amount stated in the bid, adjusted in accordance with the above mentioned procedure, shall be considered as binding, unless it causes the overall bid price to rise, in which case the bid price shall govern.
- Activities and items described in the Technical Proposal but not priced, shall be assumed to be included in the prices of other activities or items.

### **6.13 Evaluation of Commercial Bid and Selection Method**

- NFDB will award the Contract to the Bidder based on L1 basis with reference to the total cost discovered. L1 will be evaluated based on Lowest Unit Price quoted by the bidder per Tablet. No additional cost in any form will be entertained by NFDB during the contract period.
- Based on the technical evaluation criteria, each bidder will be given certain marks. Only those bidders scoring 70% and above (70 out of 100), technical marks cut-off being 70%, in the technical evaluation will be shortlisted for commercial evaluation.
- The commercial evaluation will be done based on the parameters given below:
  - Bidder with lowest estimated commercial bid (i.e. L1) shall be awarded the contract.
  - However, the actual quantities of any component of the Tablets to be ordered by NFDB would be purely on need-basis and may not match the estimated quantities.

### **6.14 Notifications of Award and Signing of Contract**

- Prior to the expiration of the period of proposal validity, the bidder will be notified in writing or by fax or email that its proposal has been accepted.
- NFDB shall facilitate signing of the contract within the period of 30 days of the notification of award. However, it is to be noted that the date of commencement of the project and all contractual obligations shall commence from the date of issuance of Purchase Order/Letter of Acceptance, whichever is earlier. All reference timelines as regards the execution of the project

and the payments to the Implementation Agency shall be considered as beginning from the date of issuance of the Purchase Order/Letter of Acceptance, whichever is earlier.

- The notification of award (LoI/Purchase Order) will constitute the formation of the Contract.
- At the time NFDB notifies the successful Bidder that its bid has been accepted, NFDB will send the Bidders the Pro forma for Contract, incorporating all clauses/agreements between the parties. Within 15 days of receipt of the Contract, the successful Bidder shall sign and date the Contract and return it to NFDB. Draft Format of the contract is given in the Annexure.

### **6.15 Failure to agree with the Terms & Conditions of the Bid Document/Contract**

Failure of the Vendor to agree with the Terms & Conditions of the Bid Document/Contract shall constitute sufficient grounds for the annulment of the award of contract, in which event the contract may be awarded to the next most responsive bidder.

### **6.16 Terms and Conditions of the Tender**

Bidder is required to refer to the draft Contract Agreement, attached as Annexure in this Bid Document, for all the terms and conditions (including project timelines) to be adhered by the successful bidder during Project Implementation and Post implementation period. Please note that one needs to read the Contract Agreement as a whole document; and the Annexure mentioned there-in may not correspond to the Bid Document Annexure.



## 7. Annexure I: Formats for Pre-Qualification Bids



### 7.1 Pre-Qualification Letter Format

Date: dd/mm/yyyy  
To,  
The Chef Executive,  
NFDB, Hyderabad.

**Sub:** Selection of Vendor for the Project “Procurement of Tablets for Fish Market & Price Information System.”

**Ref:** Tender No: <No> Dated <DD/MM/YYYY>

Dear Sir,

Having examined the Bid Document (and the clarification / corrigendum issued thereafter, if any), the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide the professional services as required and outlined in the Bid Document for the Appointment of Vendor for the Project **“Procurement of Tablets for Fish Market & Price Information System”**.

We attach hereto our responses to pre-qualification requirements and technical & commercial proposals as required by the Bid Document. We confirm that the information contained in these responses or any part thereof, including the exhibits, and other documents and instruments delivered or to be delivered to NFDB Ltd, is true, accurate, verifiable and complete. This response includes all information necessary to ensure that the statements therein do not in whole or in part mislead the department in its short-listing process.

We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the selection process, we are liable to be dismissed from the selection process or termination of the contract during the project, if selected to do so.

We agree for unconditional acceptance of all the terms and conditions set out in the Bid Document (& subsequent clarification / corrigendum, if any) document and also agree to abide by this tender response for a period of 120 days from the date fixed for bid opening. We hereby declare that in case the contract is awarded to us, we shall submit the contract performance guarantee bond in the form prescribed the Bid Document.

We agree that you are not bound to accept any tender response you may receive. We also agree that you reserve the right in absolute sense to reject all or any of the products/ services specified in the tender response.

It is hereby confirmed that I/We are entitled to act on behalf of our company/ corporation/ firm/ organization and empowered to sign this document as well as such other documents, which may be required in this connection.

---

**Signature of Authorized Signatory (with official seal)**

**Name** :  
**Designation** :  
**Address** :  
**Telephone & Fax** :  
**E-mail address** :

## 7.2 Check-list for the documents to be included in the Pre-Qualification Folder



S. No.	Documents Required	Submitted (Y/N)
1	Bid Cover Letter	
2	Copy of Certificate of Registration/Incorporation or Certified copy of Partnership Deed.	
3	Copy of the audited total turnover, turnover from Sales of Tablet Business in India over last 3 FY ( 2016-17, 2017-18,2018-19)	
4	Copy of valid ISO 9001-2008 and 14001 certificates for the OEM	
5	Provide documentary proof of Income Tax returns for the last three financial years and copy of PAN card	
6	Declaration by the Bidder regarding blacklisting	
7	Manufacturer's Authorization Form from OEM	
8	Performance Guarantee	

## 7.3 Bidders overall turnover, net-worth and profit over last 3 FY

Date: dd/mm/yyyy

To

The Chef Executive,  
NFDB, Hyderabad.

Sir/Madam,

I have carefully gone through the Terms & Conditions contained in the RFP Document for Procurement of Tablets for Fish Market & Price Information System.

I hereby declare that below are the details regarding Overall Turnover from Sale of Tablets, Net Worth and Profit and Loss of our company.

S. No.	Details	FY 2016-17 (in lacs)	FY 2017-18 (in lacs)	FY 2018-19 (in lacs)
1	Overall Turnover			
2	Turn over for Sale of Tablets			
3	Net Worth			
4	Profit			

Contact Details of officials for future correspondence regarding the bid process:

Details	Authorized Signatory	Secondary Contact
Name		
Title		
Company Address		
Mobile		
Fax		
E-mail		

I further certify that I am competent officer in my company to make this declaration.

Yours Sincerely,

.....

## 7.4 Details of similar work undertaken

Date: dd/mm/yyyy

To

The Chef Executive,  
NFDB, Hyderabad.

Sir/Madam,

I have carefully gone through the Terms & Conditions contained in the RFP Document for  
**Procurement of Tablets for Fish Market & Price Information System**

I hereby declare that below are the details regarding relevant work that has been taken up by our company.

**NOTE: To be filled separately for each project undertaken**

Name of the Project	Details
<b>General Information</b>	
Client for which the project was executed	
Name of the client contact person(s)	
Designation of client contact person(s)	
Contact details of the client contact person(s)	
<b>Project Details</b>	
Description of the project	
Scope of work of the Bidder	
Deliverables of the Bidder	
<b>Other Details</b>	
Total cost of the project	
Total cost of the services provided by the Bidder	
Duration of the project (number of months, start date, completion date, current status)	
Other Relevant Information	
Mandatory Supporting Documents:	
Work order / Purchase order / Contract for the project	
Client Certificate giving present status of the project and view of the quality of services by the Bidder	

I further certify that I am competent officer in my company to make this declaration.

Yours Sincerely,

.....



## 7.5 Self-Declaration: No Blacklisting

Date: dd/mm/yyyy  
To  
The Chef Executive,  
NFDB, Hyderabad.

Sir/Madam,

In response to the Tender Ref. No. \_\_\_\_\_ dated \_\_\_\_\_ for Bid Document for Procurement of Tablets for Fish Market & Price Information System for NFDB, as an owner/ partner/ Director of \_\_\_\_\_, I/ We hereby declare that presently our Company/ firm

\_\_\_\_\_ is having unblemished record and is not declared ineligible for corrupt and fraudulent practices either indefinitely or for a particular period of time by any State/ Central Government/ PSU.

We further declare that presently our Company/ firm \_\_\_\_\_ is not blacklisted and not declared ineligible for reasons other than corrupt and fraudulent practices by any State/ Central Government/ PSU on the date of Bid Submission.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Thanking you,

**Name of the Bidder** :  
**Authorized Signatory** :  
**Seal of the Organization** :  
**Date** :  
**Place** :

## 7.6 Self-Declaration regarding not be insolvent, in receivership or bankrupt

Date: dd/mm/yyyy

To

The Chef Executive,  
NFDB, Hyderabad.

**Sub:** Self Declaration for the participation in the bid for ***“Procurement of Tablets for Fish Market & Price Information System for NFDB, Hyderabad”***

**Ref:** Bid No: <No>      Dated <DD/MM/YYYY>

Dear Sir,

As an Owner/ Partner/ Director/ Auth. Signatory of \_\_\_\_\_,  
I/ We hereby declare that presently our Company/ firm \_\_\_\_\_, at the time of bidding:

-

- a) possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the NFDB;
- b) have fulfilled my/ our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
- c) is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central government/ PSU/ UT.
- d) does not have any previous transgressions with any entity in India or any other country during the last three years
- e) does not have any debarment by any other procuring entity
- f) is not insolvent in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and is not the subject of legal proceedings for any of the foregoing reasons;
- g) does not have, and our directors and officers not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
- h) does not have a conflict of interest as mentioned in the bidding document which materially affects the fair competition.
- i) will comply with the code of integrity as specified in the bidding document.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules thereto prescribed by NFDB, my/ our security may be forfeited in full and our bid, to the extent accepted, may be cancelled.

Thanking you,

**Signature of Authorized Signatory:** Proprietor/Partners/Directors/POA holder (with official seal)

**Place** :  
**Date** :  
**Name** :  
**Designation** :  
**Address** :  
**Telephone & Fax** :  
**E-mail address** :

## 7.7 MAF from OEMs (if applicable)

Date: dd/mm/yyyy

To  
The Chef Executive,  
NFDB, Hyderabad.

**Sub:** Authorization Letter to M/s. ----- for the participation in the bid for ***“Procurement of Tablets for Fish Market & Price Information System for NFDB, Hyderabad”***

**Ref:** Bid No: <No>      Dated <DD/MM/YYYY>

Sir,

We \_\_\_\_\_, (name and address of the manufacturer) who are established and reputed manufacturers of \_\_\_\_\_ having factories at \_\_\_\_\_ (addresses of manufacturing / development locations) do hereby authorize M/s \_\_\_\_\_ (name and address of the Bidder) to bid, negotiate and conclude the contract with you against the above-mentioned bid for the above equipment / software manufactured / developed by us.

We herewith certify that the above-mentioned equipment / software products are **not end-of-the life as well as end-of-sale** and we hereby undertake to support this equipment / software for the duration of **minimum 6 years from the date of submission of the bid.**

Yours faithfully,

.....

For and on behalf of M/s \_\_\_\_\_ (Name of the manufacturer)

**Signature** :  
**Name** :  
**Designation** :  
**Address** :  
**Date** :

**Note:** This letter of authority should be on the letterhead of the concerned manufacturer and should be signed by a person competent and having the power of attorney to bind the manufacturer.

## 8. Annexure II: Formats for Technical Bids

### 8.1 General Instructions on preparation of the Technical Proposals

Bidders have to submit a very structured and organized technical bid, which will be analyzed by the Technical Evaluation Committee for different compliances with regards to the requirements of the project. The document submitted must be searchable and well indexed without any handwritten material. The quality and completeness of the information submitted by the Bidder will matter a lot. All the documents must be submitted in one file only.

Bidder is expected to divide its Bid in following sections / documents:

Technical Evaluation of the bids would be carried out on 2 broad parameters as given below:

- Device Capabilities
- Capability of the bidder to execute similar projects

#### Other Details

- Bill of Material: This document should give details of all the proposed technical specifications of the Tablet, without specifying the costs. Please note that the bid shall get disqualified if Bidder gives price details in the technical document.

### 8.2 Technical Bill of Material (To Be Provided by the Bidder)

#### Notes:

- The Bidders can add additional line items as per their requirements
- Bidder should not share any bid price information in the technical bid
- The below specifications are for Unit of a Tablet

Tablets Specifications				
S.No.	Description		Complied (YES/ NO)	Remarks
1	Make & Model:			
2	Processor	Powerful Quad Core1.3GHZ Greater then		
3	Memory	1.5 GB Greater then		
4	Hard Disk Drive	16 GB Built in storage Micro SD Slot Expandable up to 64GB		
	Screen	Full Capacitive Multi-Touch7.77cm (7.0) Display IPS Screen PanelHD Screen Resolution (1280*800)		

6	connectivity	Wi-Fi 802.11 b/g/n (On/Off option) Wi-Fi hotspot for internet sharing, USB Tethering & Bluetooth Tethering, Wi-Fi Direct, Bluetooth (V4.0), Micro USB Port, USB OTG Function USB Mass Storage (Only SD card detect) Media device (MTP), Camera (PTP) GPS		
7	Network facility	Phone calling function with built-in receiver Dual SIM, Dual Standby with 4G Support on both SIMs (SIM 1 Normal & SIM 2 Micro ) HSPA+ up to 21 Mbps, 3G WCDMA 2100 MHz 2G EDGE / GPRS / GSM - 900/1800MHz 4G Downlink up to 150 Mbps , uplink up to 50 Mbps, TDD-LTE: Band 40, FDD-LTE : Band 3/5/8		
8	Camera	5MP AF Rear Camera with LED Flash 2MP Front Camera with LED flash for video Chatting		
9	Battery	4000mAh battery Greater then		
10	Operating System	Android latest version		
11	Warranty	1 Years comprehensive warranty across PAN INDIA		
12	Software	MDM 1 year		
13	Mobile Accessories	Flip cover, Screen guard, OTG, Ear phone, Battery charger USB cable User Manual and documentations		
14	Insurance policy Tablet Damage Protection Plan	1Years (ADLD Only) 24X7 Call center Assistance One Call to Block SIM Card from anywhere in World Handset Accidental/Liquid Damages protection cover Device Pickup and Drop Service		
15	Quantity	100		



## 9. Annexure III: Formats for Commercial Bids



### 9.1 Commercial Bid Declaration

Date: dd/mm/yyyy  
To  
The Chief Executive,  
NFDB, Hyderabad.

**Sub:** Selection of Service Provider for the Project "*Procurement of Tablets for Fish Market & Price Information System for NFDB, Hyderabad*"

**Ref:** Tender No: <No>      Dated <DD/MM/YYYY>

Dear Sir,

We, the undersigned Bidders, having read and examined in detail all the bidding documents in respect of "*Procurement of Tablets for Fish Market & Price Information System for NFDB, Hyderabad*" do hereby propose to provide services as specified in the Bid Document referred above.

#### PRICE AND VALIDITY

- All the prices mentioned in our Tender are in accordance with the terms as specified in the Tender documents. All the prices and other terms and conditions of this Tender are valid for entire contract duration.
- We hereby confirm that our Tender prices include GST. It is quoted separately under relevant sections, as specified in the Bid Document formats.
- We have studied the clause relating to Indian Income Tax and hereby declare that if any alteration/change in GST occurs, we shall pay the same.

#### DEVIATIONS

We declare that all the services shall be performed strictly in accordance with the Bid Documents and there are no deviations except for those mentioned in Pre-Qualification Envelope, irrespective of whatever has been stated to the contrary anywhere else in our bid.

Further we agree that additional conditions, if any, found in our bid documents, other than those stated in the deviation schedule in Pre-Qualification Envelope, shall not be given effect to.

#### QUALIFYING DATA

We confirm having submitted the information as required by you in your Instruction to Bidders. In case you require any other further information/documentary proof in this regard before evaluation of our Tender, we agree to furnish the same in time to your satisfaction.

#### BID PRICE

We declare that our Bid Price is for the entire scope of the work as specified in the Bid Document. The bid price at which the contract is awarded shall hold good for entire tenure of the contract. These prices are indicated in the subsequent sub-sections of this Section.

## CONTRACT PERFORMANCE GUARANTEE BOND

We hereby declare that in case the contract is awarded to us, we shall submit the contract Performance Guarantee in the form prescribed in the Bid Document.

We hereby declare that our Tender is made in good faith, without collusion or fraud and the information contained in the Tender is true and correct to the best of our knowledge and belief.

We understand that our Tender is binding on us and that you are not bound to accept a Tender you receive. We confirm that no Technical deviations are attached here with this commercial offer.

Thanking you,

Yours faithfully,

.....

(Signature of the Authorized Signatory)

**Name** :  
**Designation** :  
**Seal** :  
**Date** :  
**Place** :  
**Business Address** :

## 9.2 Commercial Bid Format :

Details to be filled up for price bid for this project are as follows:

S. No.	Description	Quantity	Unit Cost	GST/ Total Cost
A	Tablets with all necessary Accessories Specifications as per Section 7.3 of this Bid Document with Warranty, Support and Maintenance for 1 years	100		
B	Total			

### Note:

- The quantities mentioned in the above commercial bid format are INDICATIVE.
- NFDB may procure higher number or lower number of tablets at its description.
- The above quantity of Tablets is considered for the purpose of evaluating the L1 bidder.
- The price quoted by the L1 bidder (rate contract) will be valid for a period of six months extendable up to 12 months, on mutually acceptable basis, from the date of award of the contract

- Prices quoted should be exclusive of Sales tax/ VAT/ Service tax, as applicable.
- All the relevant taxes per unit of Tablet shall be mentioned separately
- ALL other Taxes / Duties / levies and charges for packing, forwarding, freight, transit insurance, loading and unloading will be solely borne by the bidder
- The bidders may visit the site and obtain additional information at their own cost and responsibility.
- Any tools/software used during the project implementation and support must be clearly discussed and approved with NFDB and the cost of the same must be solely incurred by the bidder.
- All the prices are to be entered in INR ONLY.
- The Bidder needs to account for all Out of Pocket expenses due to Boarding, Lodging and other related items.
- Custom Duty should be paid by bidder and all bills shall be generated in the bidder's name.
- The Contract Price shall be a firm lump sum not subject to any alteration.
- No advance payment shall be made towards any activity.

## **10. Annexure VI: Non-Disclosure Agreement**

The vendor should sign a Non-Disclosure Agreement with NFDB Ltd. before commencement of the project. The agreement shall be provided post selection process.